

**GRANT APPLICATION – PRELIMINARY GRANT QUESTIONNAIRE**

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| --- | --- |
| Organization Name |   |
| Executive Director or Equivalent |   |
| Mailing Address |   |
| City, State, Zip |   |
| Email address |   |
| Telephone Number |   |
| Fax Number |   |
| Organization’s Web Page |   |
| Number of Full-time Employees |   |
| Number of Part-time Employees |   |
| Number of Volunteers |   |
| Federal Employer ID Number |   |
| Project Contact Person Name & Title |   |
| Mailing address of Contact Person |   |
| Contact Person’s email address |   |
| Contact Person’s Telephone Number |   |
| Project Title |   |
| Amount Requested |   |
| Total Project Cost |   |
| Signature of Official Responsible for Project |   |
| Date of Signature |   |
| Signature of Board President Attesting to Board Approval for Grant Application |   |
| Do you prefer correspondence via mail or via email? |   |



**Please Complete the Following Questions and Return 8 Copies No Later than July 16, 2021, at 5:00 p.m. to POWGrants2021@gmail.com. If you have any questions about the questionnaire, please email POWGrants2021@gmail.com.**

(You may use a separate sheet to answer this questionnaire, if desired)

**Overview of Project**

Briefly describe your project and the community need being addressed (50 words or less).

How is this project related to your organization’s mission?

What are the project goals and the expected impact on the community?

What population will the project serve?

**Funding**

What amount is requested from the Foundation? If the full amount of your request for funding cannot be granted, what portion of your request do you consider to be most essential? If your project costs will exceed the award amount, how will the remaining funds be generated? (Please note: You are applying for a $15,000 grant. Please explain how you will utilize the $15,000 grant for your project)

How will requested funds be used?

**Implementation**

What is your timeline for implementing the project?

Please attach the following items:

Copy of IRS determination letter establishing 501(c)(3) or 170(c)1.

Organization’s current annual operating budget.